

## TRAINING OPPORTUNITY Detrick Center for Training and Education Excellence

Fort Detrick, MD

Course Title: Bus Driver Training

Dates: 10 July 2007

11 September 2007 06 November 2007

Hours: 0730-1300

Location: Classroom 7

Course length: 1 day

Registration Deadline: 1 week prior to requested training

date.

Cost: Free

(A per student cost will be incurred for all non-Ft. Detrick units. For more information on the cost, please contact Mr. Dale Pelletier, Traffic Manager, at 301-619-2708.)

<u>Vendor/Address</u>: Directorate of Installation Services, 201 Beasley Drive, Frederick, MD 21702

COURSE OVERVIEW: Applicants will be required to attend 3 days of training. Day one will consist of a review of the study guide. After the study guide has been reviewed, a written test will be administered. The written test consists of 100 multiple choice questions. A passing score of 80% is required. After the written test is passed, the applicants will be scheduled, individually, for two days of hands-on training at a later date. A study guide must be picked up from the Ft. Detrick Motor Pool (301-619-2567) no later than two weeks prior to the course date.

Target Audience: Military, DA civilian personnel

Course Manager: Tel. 301-619-7554/3360, Fax 301-619-2884 or

E-Mail: USAGDCTEE@DET.AMEDD.ARMY.MIL

How to Nominate and Apply: FAX DD Form 1556 and request for license application FD 1404 to DCTEE (301-619-2884 or DSN 343-2884) or mail to bldg 1520 by the registration deadline. Make sure Blocks 17, 19, 23, 25, 32, 33, and 34 are properly completed. Include nominee's email address and Training Coordinator's phone number and email address in Block 18. Training coordinators must add billing information in blocks 27 and 37. Do not attend unless you have received confirmation from the course manager. Although we try to accommodate all training needs, faxing a nomination to us does not quarantee a space allocation. Check with your activity Training Coordinator if you have not received confirmation two-four weeks prior to the class starting date. A completed FD Form 2404, Request for U.S. Government Vehicle Operators Identification Card, must be submitted to the motor pool at least two weeks prior to the class date so that a study guide may be issued.

## NOTES:

Individuals who require special services or accommodations due to a disability should advise this office immediately (wheelchair access, interpreter, etc).